

Cherwell District Council

Personnel Committee

Minutes of a meeting of the Personnel Committee held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 15 December 2010 at 6.30 pm

Present: Councillor Ken Atack (Chairman)
Councillor Russell Hurle
Councillor G A Reynolds
Councillor Lawrie Stratford
Councillor Barry Wood

Substitute Members: Councillor Patricia Tompson (In place of Councillor Norman Bolster)

Apologies for absence: Councillor Victoria Irvine
Councillor Rick Atkinson
Councillor Norman Bolster
Councillor Chris Smithson
Councillor Rose Stratford
Councillor Lynda Thirzie Smart
Councillor Douglas Williamson

Officers: AnneMarie Scott, Head of People and Improvement
Stephanie Rew, HR Manager
James Doble, Democratic, Scrutiny and Elections Manager

28 Appointment of Chairman

In the absence of the Chairman and Vice-Chairman the committee agreed unanimously that Councillor Atack be appointed Chairman for the meeting.

29 Declarations of Interest

There were no declarations of interest.

30 Petitions and Requests to Address the Meeting

There were no petitions or requests to address the meeting.

31 Urgent Business

There were no items of urgent business.

32 **Minutes**

The minutes of the meetings held on 18 November 2010 were agreed as a correct record and signed by Chairman.

33 **Employment Statistics Quarter 2 - 2010/2011**

The Head of People and Improvement submitted a report detailing employment statistics, by Directorate, for information and monitoring purposes.

Resolved

(1) That the contents of this report be noted,

34 **Terms of Reference of Joint Personnel Committee and Joint Appeals Committee**

The Head of People and Improvement submitted the Terms of Reference of the Joint Personnel Committee and Joint Appeals Committee and the resultant effect on the Cherwell District Council Personnel Committee.

Resolved

(1) That the Terms of Reference be noted.

35 **Staff Liaison Coordinator**

The Head of People and Improvement submitted a report to approve the extension of the current secondment to the post of Staff Liaison Coordinator.

Resolved

(1) That the extension of the current secondment to the post of Staff Liaison Coordinator be approved.

36 **Exclusion of Public and Press**

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of that Act.

37 **Redundancy of Staff in Engineering Team (part of Building Control and Engineering Service)**

The committee considered an exempt report of the Head of People and Improvement regarding the redundancy of staff in the engineering team (part of Building Control and Engineering Services).

Resolved

- (1) That the voluntary redundancies (or compulsory redundancies where voluntary redundancies cannot be mutually agreed) holders of posts BC0001 and BC0022 be approved.
- (2) That the redeployment arrangements and deferred redundancy position for the holder of post BC0023 be noted and the Head of People and Improvement, be delegated in consultation with the Committee Chairman to delegate the decision on any necessary redundancy terms.

The meeting ended at 7.05 pm

Chairman:

Date: